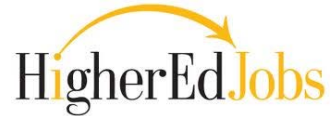




Advertisement User Guide

HigherEdJobs.com

Publisher Profile			
Name HigherEdJobs.com		Media Type Job Board Online	
Market Scope <input type="checkbox"/> Local <input checked="" type="checkbox"/> National <input checked="" type="checkbox"/> Wisconsin <input type="checkbox"/> International <input checked="" type="checkbox"/> Midwest <input type="checkbox"/> Other: _____		Targeted Advertisement <input type="checkbox"/> Classified <input checked="" type="checkbox"/> Limited <input checked="" type="checkbox"/> Academic <input checked="" type="checkbox"/> Branding <input checked="" type="checkbox"/> Faculty <input type="checkbox"/> Outreach	
Website www.higheredjobs.com		Diversity Recruitment <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Contact Person Kevin Varner	Phone# 814-861-3080 x204	Fax# 970-533-9145	Email kevinv@higheredjobs.com



About this Agreement

On May 2013 UW implemented a 1 year unlimited posting agreement with HigherEdJobs.com.

UNCLASSIFIED POSITIONS

Through this agreement, HigherEdJobs.com will post automatically all *Unclassified* jobs for 1 year starting in May 2013. No *Unclassified job* posting by HR Managers is necessary.

CLASSIFIED POSITIONS

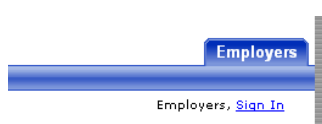
Classified jobs are not posted automatically. To post *Classified jobs* email Kevin Varner at kevinv@higheredjobs.com. Classified jobs will be posted online at the request of the departments free of charge.

FREE ACCESS TO THE HIGHEREDJOBS RESUME DATABASE

This institutional agreement includes free unlimited access to the vendor's Resume Database.

Instructions to access Resume Database

1. Select *Employers* at the top of the page



2. Enter the following information:

Username: apalau@ohr.wisc.edu
 Password: A3HR6CY

3. Select Resume DB at the top of the page



ADDITIONAL FEATURES

To request Priority Jobs, priced at \$95 or VIP Position, \$895 contact Kevin Varner, 814-861-3080 x204, kevinv@higheredjobs.com.

[Report troubleshooting problems](#)

To request a copy of this publisher agreement email apalau@ohr.wisc.edu